

## ARK-LA-TEX EMERGENCY MANAGEMENT ALLIANCE MEETING

May 18, 2005

The Ark-La-Tex Emergency Management Alliance meeting was held in Shreveport, Louisiana. Robert Jump welcomed members to the Caddo Emergency Operations Center in Shreveport. Robert called the meeting to order at 10:03 a.m. Wednesday, May 18, 2005.

The following members were present: Robert Jump, CBOHSEP; Lisa Carmack, CBOHSEP; Chuck Mazziotti, CBOHSEP; Sandy Davis, CBOHSEP; Richard Lazarus, City of Longview; John Stanley, Webster Parish OHSEP; Steve Bramlett, Marshall Fire Department; Bob Gibson, Marion County Sheriff's Office; Sheriff Bill McCay, Marion County Sheriff's Office; Harold Higgins, NE TX Public Health District; Tony Dennis, Cherokee County Health Dept.; Kathryn Jones, DSHS; Fred Salyer, Gregg County Sheriff's Office; Bob Shelton, ETCOG; Dottie Turner, Marshall-Harrison County Health; Dennis Engdahl, Harrison County; Harold England, City of Waskom; Diane Albright, Lafayette County OEM; Rick Kelley, ADEM; Gary Chaffin, TBCFHC; Frank Scroggins, Lafayette County Judge; Lee Harrison, National Weather Service; Lt. Tony LeBlanc, SPD; Jeff Putnam, General Growth Properties; Tom Kirkpatrick, LOHSEP; Martha Whyte, MD, Christus Schumpert/MMRS; Don Cowart, OPH; Cathy Greeson, Claiborne Parish OHSEP.

Dennis Engdahl motioned to approve the minutes and Richard Lazarus seconded the motion followed by approval by Alliance members.

**Chairman's Report:** Robert presented a goal to significantly increase the number of Mutual-Aid Agreement signatures by the third quarter of this fiscal year. Since we last met, Richard Lazarus has attempted to recruit members into the Alliance by e-mailing a large database of fire departments in northeast Texas including both private and public organizations. As a result he did not receive any response and encouraged Alliance members to recruit through the organizations which all are involved (i.e. LEPA, etc.). Richard suggested creating a membership flyer separate from the Alliance brochure to be used for recruitment. Robert distributed CEM certification brochures as a follow-up to a request during the last business meeting for more information on acquiring this certification.

**Treasurer's Report:** Lisa Carmack reported a balance of \$3,337.50 for the month ending May 18, 2005. Receipts totaling \$1,150.00 for new membership and renewal of existing membership have been deposited since March 16, 2005. A check in the amount of \$187.50 was disbursed for payment of meals for the business meeting on March 16, 2005. John Stanley motioned to approve the report of the treasurer and Dennis Engdahl seconded this motion followed by approval of Alliance members.

**Old Business:** Robert requested volunteers to set up a booth for the East Texas Regional All-Hazards Conference scheduled for June 28-29 in Tyler, Texas. Richard further discussed the importance of the conference and named some of the speakers expected to participate. Topics include NIMS, Texas Emergency Management and more. Robert distributed CEM certification

brochures as a follow-up to a request during the last business meeting for more information on acquiring this certification.

**New Business:** Robert opened the floor for discussion of the 2<sup>nd</sup> annual Alliance Workshop. Members agreed on Thursday, July 28 for the one-day conference which will be hosted by Caddo/Bossier Parishes. Suggested topics include 2005 hurricane season, emergency management, and NIMS. Robert will contact Alliance members in the coming weeks for further information on speakers in the Ark-La-Tex region. Bob Shelton reported an upcoming CERT Train-The-Trainer to be held at Texas State Technical College in Marshall from June 13 to June 17. Col. Tom Kirkpatrick, LA Citizen Corps Coordinator, announced a meeting with the LA Region VII representatives immediately following the Alliance meeting.

**Guest Speaker:** Sandy Davis, Training Officer with the Caddo-Bossier Office of Homeland Security and Emergency Preparedness, spoke to members of the importance of Unified Command as it relates to the jurisdictions within the Alliance. Sandy is recently retired from the Shreveport Fire Department after 27 years of service and has been involved in numerous exercises throughout the country.

Robert Jump adjourned the meeting at 11:17 AM.

Respectfully Submitted

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Lisa M. Carmack, Secretary/Treasurer  
Ark-La-Tex Emergency Management Alliance

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Date approved by Alliance