

ARK-LA-TEX EMERGENCY MANAGEMENT ALLIANCE MEETING

March 16, 2005

The Ark-La-Tex Emergency Management Alliance meeting was held in Jefferson, Texas. Sheriff Bill McCay welcomed members to Marion County. Robert Jump called the meeting to order at 11:00 a.m. Wednesday, March 16, 2005.

The following members were present: Robert Jump, CBOHSEP; Richard Lazarus, City of Longview; Lisa Carmack, CBOHSEP; Kent Morrill, Longview Fire Department; John Stanley, Webster Parish OHSEP; Herb Collins, Marion Constable; Steve Bramlett, Marshall Fire Department; Bob Gibson, Marion County Sheriff's Office; Sheriff Bill McCay, Marion County Sheriff's Office; David Kidder, East Texas Regional Airport; Ed Brando, Panola County; Jim Brandon, Marshall Regional Medical Center; Harold Higgins, NE TX Public Health District; Calvin Nicholson, DSHS; Tony Dennis, Cherokee County Health Dept.; Gary Chaffin, TBCFHC; Kathryn Jones, DSHS; Fred Salyer, Gregg County Sheriff's Office; Bob Shelton, ETCOG; Ken Hannah, ETCOG; Dottie Turner, Marshall-Harrison County Health; Dennis Engdahl, Harrison County; Jamie Wedgeworth, TX Forest Service.

Richard Lazarus motioned to approve the amended minutes and David Kidder seconded the motion followed by approval by Alliance members.

Chairman's Report: Robert discussed the importance of the Mutual-Aid Agreements to the organization as it is one of the main objectives to formalize and expand the mutual-aid network of the Alliance. To date approximately 40% of participating jurisdictions have signed the Mutual-Aid Agreement. Robert presented a goal to significantly increase the number of signatures within the next to quarters of this fiscal year.

Treasurer's Report: Lisa Carmack reported a balance of \$2,375 for the month ending March 16, 2005. Receipts totaling \$400 for new membership and renewal of existing membership have been deposited since January 26, 2005. Richard Lazarus suggested sending a bill/invoice to members prior to their renewal date. Lisa will issue an invoice to members approximately one month prior to their due date.

Old Business: Richard Lazarus proposed to extend an invitation to waste management and environmental companies to join the Alliance.

New Business: Robert facilitated the election of officers as required by the by-laws. Richard Lazarus volunteered to lead the organization of a membership/recruitment subcommittee. Dennis Engdahl volunteered to serve on this subcommittee. Robert then opened the floor to nominations for Secretary/Treasurer. Richard nominated Lisa Carmack, seconded by Robert and voted on by Alliance members. The offices of Vice-Chairman and Chairman were then opened to nomination. No nominations were proclaimed and Richard was voted Vice-Chairman and Robert was voted as Chairman approved by acclamation. The current officers will continue to serve the Alliance for the next two years. Members would like to receive information on obtaining CEM certification. Alliance members agreed on July for the 2nd Annual Alliance

Workshop. Caddo/Bossier, Louisiana will host the event. Details regarding the workshop will be discussed during the next business meeting. Dennis requested a half-day workshop in Shreveport on WebEOC for Northeast Texas government officials. Ginger Garrett announced disaster preparedness training sponsored by Texas Department of State Health Services in Tyler, Texas on June 28-29, 2005. For more information visit <http://www.dshs.state.tx.us/region4-5/conference.shtm> or contact Charles O'Brien at charles.obrien@dshs.state.tx.us or call (903) 533-5343. Richard announced ICS Training in Longview on April 19-21. A one-day workshop regarding damage assessment is in the planning stages for this summer. NIMS classroom training will be offered in Waco next week. Contact Richard Lazarus for more information. Bossier City will host the next Alliance business meeting on May 18, 2005 at 10 AM.

Guest Speaker: Captain Bob Gibson, Marion County Sheriff's Office, discussed the dive team operations as a resource for Marion County and surrounding jurisdictions. To contact the dive team, call dispatch at (903) 665-3962.

Robert Jump adjourned the meeting at 12:20 PM.

Respectfully Submitted

Lisa M. Carmack, Secretary/Treasurer
Ark-La-Tex Emergency Management Alliance

Date approved by Alliance